

## PYP EXHIBITION TIMELINE 2006-07

| Date, Time, Location  | Who  | Agenda   |
|---|--|--|
| December  | ALL  | Send out information notice re January meetings<br>Hard copy of exhibition guidelines to new exhibition teachers<br>Collation of reflections from last year and corresponding standards<br>NIST guidelines - draft   |
| 8 <sup>th</sup> Jan   | PYP Coordinator  | Contact PR department- to promote Exhibition   |
| 22 <sup>nd</sup> Jan - 2 <sup>nd</sup> Feb                            | Year level team  | Unit planning  |
| 22 <sup>nd</sup> Jan<br>2.40 – 5.00<br><br>Off campus- Sukhumvit area | All  | Tuning into unit<br>Finding out local resources<br>Building collaboration<br>Preparing guidelines for exhibition   |
| Week of<br>29 <sup>th</sup> Jan – 2 <sup>nd</sup> Feb                 | Year level team  | Preparing Action Plan booklet, guidelines and format for journal writing, binders for collecting work, etc.  |
| Week of 5 <sup>th</sup> – 9 <sup>th</sup>                             | PYP Coordinator  | Parent/student/teacher evening workshop –tune everyone into the exhibition   |
| Week of 19 <sup>th</sup> – 23 <sup>rd</sup> Feb                       | ALL  | Preparing Action Plan  |
| Week of 26 <sup>th</sup> Feb – 2 <sup>nd</sup> March                  | Homeroom teachers<br>Library<br>Drama<br>Thai Studies                  | <b>Week 1 – Unit begins –Tuning In</b><br>Tuning in/finding out - Field trips<br>Action Plan completed<br>Invite teachers to become part of mentor team  |
| Week of 5 <sup>th</sup> – 9 <sup>th</sup> March                       |  | <b>Week 2 –Tuning In</b><br>Inservice Day – develop guidelines for mentor program<br>Field Trips<br>Mentoring guidelines set up  |
| Week of 12 <sup>th</sup> – 16 <sup>th</sup> March                     | Homeroom teachers<br><br><br>PYP Coordinator                           | <b>Week 3 – Tuning In</b><br>Set up for ‘going further’ group inquiries<br>Central ideas and lines of inquiry, questions completed<br>Homeroom teachers collate homeroom data base to be shared with Specialists by Fri 16 <sup>th</sup><br><br><b><i>Invites for opening to be sent</i></b> |
| Tuesday 13 <sup>th</sup> March<br><br>Period 7<br>Room 541            | One person per department will need to get cover to be at this meeting | <b>Continued Week 3 – Tuning In</b><br>Planning meeting – Discussion on how best to link specialist areas into the children’s various outcomes and identify ways of demonstrating learning   |
| Week of 19 <sup>th</sup> – 23 <sup>rd</sup> March                     |  | <b>Week 4 – Finding Out/ Sorting Out</b><br>Mentor program begins<br>Specialist to accommodate group inquiries in classes<br>Students share process so far with parents  |
| Week of 26 <sup>th</sup> – 28 <sup>th</sup> March                     |  | <b>Week 5 – Finding Out/ Sorting Out</b>   |

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| Week of 2 <sup>nd</sup> – 5 <sup>th</sup> April  |                 | <b>Week 6 – Going Further</b>   |
| Week of 10 <sup>th</sup> April   | <b>HOLIDAYS</b> |   |
| Week of 16 <sup>th</sup> – 20 <sup>th</sup> April  |                 | <b>Week 7 – Making Connections</b>  |
| Week of 23 <sup>rd</sup> – 27 <sup>th</sup> April  |                 | <b>Week 8 – Taking Action</b><br>26 <sup>th</sup> April – deadline for completion of unit<br>27 <sup>th</sup> April – collaborative class (homeroom) decisions made regarding the staging of the exhibition<br>Ensure all pieces are on hand for the preparation for final stage  |
| Week of 30 <sup>th</sup> April – 4 <sup>th</sup> May<br><br>1 <sup>st</sup> May<br>Final stage preparation by Year 6.<br><br><i>(Early Years-Year 5s have student led conferences at this time)</i>  |                 | <b>Week 9- Putting it together:</b> Year 6 - Preparation for staging<br><br>1 <sup>st</sup> May - specifically dedicated to Exhibition preparation: relaxed timetable - no other classes. Putting up displays, rehearsing answers to teacher questions, peer and teacher assessments ( <i>each group will be assessed by two different teachers</i> ).<br><br>1 <sup>st</sup> -4 <sup>th</sup> May: Assessment conferences carried out;although the displays are not completed, all materials should be ready.  |
| Week of 7 <sup>th</sup> – 11 <sup>th</sup> May<br><br>7 <sup>th</sup> May<br>6.00pm –7.00pm<br>Opening for year 6s and their parents, all teachers, and invited guests.<br><br>8 <sup>th</sup> May<br>Period 1-5: Year 6 parents only<br>Period 7-9: Year 4s<br><br>9 <sup>th</sup> May<br>Period 1-5: Year 4s and Year 7s<br>Period 7-9: Year 6 parents only.<br><br>10 <sup>th</sup> May<br>Period 3-5: Year 5 parents and students only |                 | <b>Week 10- The staging of the Exhibition</b><br><br><b>The opening of the Exhibition</b><br><br><b>EXHIBITION:</b> students share their learning processes and discoveries with their parents and teachers<br><br><b>Tuesday and Wednesday:</b><br><b>Specialist teachers</b> will need to supervise the Year 6 students in their scheduled lesson times and provide “quiet work” for those waiting to present to their parents or other visitors<br><br><b>Y5 students</b> booked into special time slots to come and view Exhibition. This time slot will also be open to Y5 parents – i.e. Y5 students will come with their parents<br><br><b>Student Reflections</b> |
| Week of 16 <sup>th</sup> May   | All             | Reflection meeting  |